



**Antique Caterpillar Machinery Owners Club
(ACMOC) – Chapter 19
Committee Meeting
Date: 7th August 2022
Location: Fern Earthmoving, Silvan**

Attendees: G. Slocombe S.Jackel **Copies:** ACMOC office, Peoria
M.Hutchings N.Clydsdale International Director
P.Hughes R.Bassett-Smith Chapter 18 secretary
B.Jackel R.Fern Chapter 28 secretary
J.Loaring R.Ewe Chapter 29 secretary
Chapter 30 secretary

Guests:

Apologies: L.Rees D.Robins
B.Cornfoot

Quorum: Yes
(½ committee + 1)

Item	Notes	Voting	Action
	Meeting commenced at 10.30 am. S.Jackel opened the meeting and thanked everyone for attending, apologising for his lack energy lately providing an update on his personal health situation. He asked the secretary to chair the meeting. G.Slocombe thanks Steve and Rob for organise the meeting at Fern Earthmoving workshop.		
1	Present/Apologies The secretary called for apologies which were noted.		

<p>2</p>	<p>Correspondence in</p> <ul style="list-style-type: none"> - 22/5 NHMA insurance member forms - 14/7 CAV reminder to log annual statement - 29/7 NHMA reminder for insurance renewals - 1/8 NHMA insurance statement and DD procedure - 2/8 NHMA Insurance CoC with our name noted - 29/7 NHMA reminder for insurance and safety manual download link <p>Correspondence out</p> <ul style="list-style-type: none"> - 19/7 NHMA insurance members forms - 29/7 LGSPA around non-receipt or payment of m'ship - 30/7 NHMA insurance additional member forms <p><i>Motion: That correspondence in/out as detailed is accepted as true and accurate.</i></p>	<p>Moved: GS Seconded: PH Motion passed unopposed</p>	
<p>3</p>	<p>Confirmation of minutes from the previous meeting.</p> <p>The secretary called on members present to review the minutes of the previous committee meeting dated 30th April 2022 of which there were copies emailed prior to the meeting and available in hardcopy at the meeting.</p> <p><i>Motion: That the minutes of the previous annual general meeting have been read and are true and accurate.</i></p>	<p>Moved: SJ Seconded: MH Motion passed unopposed</p>	
<p>4</p>	<p>Business arising from the previous minutes</p> <ul style="list-style-type: none"> -Tail seat high tea <p>Date now set and booking made for Sat 8th July 2023 at The Great Aussie Beer Shed & Heritage Farm Museum, Echuca. Discussions are still under way for the itinerary including visit to Mawson's, and for accommodation and bus transfers. Latest report from Eric was tabled.</p> <ul style="list-style-type: none"> - Junior member sponsorship <p>G.Slocombe has updated the draft policy to reflect insurance and safety requirements and created a draft enrolment form for the committee to review. Latest version was emailed prior to the meeting and tabled. Discussion was prefaced by question raised by Glen "do we still need this program now that the Club recognises junior members, and they can be insured by NHMA?"</p> <p>M.Hutchings suggested that regardless of the Clubs position the Chapter should continue to have and maintain a policy around these activities for juniors.</p> <p>R.Bassett-Smith advises that he was approached by Alistair Wilby from South West TAFE, Warrnambool at the Dig Deep event expressing interest in the Chapter and the junior program and that we should look at establishing relationships with these types of organisations. He also reinforced how important it is for these types of activities to be available in his view.</p>		<p>Glen to catch up with Eric & Margot to look at accom. options and put a proposed itinerary together and then flyer for EOI.</p>

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S.Jackel advised he has spoken Yarra Junction High School about junior programs who expressed no interest. He has also spoken to a Seventh Day Adventist Church youth group in Lilydale, who have programs already with Lake Goldsmith and Puffing Billy for a group of 12-18 year olds that would be keen to work with the Chapter to run a program at his place to work on Chapter assets. He is working with them on formalising an arrangement and would prefer to do this under the Chapter program otherwise can do it through their program.

A further discussion about the merits and outcomes of the junior program ensued, with the consensus being that it was a positive for the Chapter of the Club.

Motion: That the junior sponsorship program policy and application form as tabled be adopted as an official policy/program of the Chapter.

G.Slocombe reminded the committee that endorsing the policy was one thing, but that there were strict compliance requirements in order to deliver a safe program using NHMA guidelines and have it a formally sanctioned event.

R.Bassett-Smith pointed out that any program run at Steve's should not be limited to junior members and all members should be welcome to attend, to which all agreed.

G.Slocombe asked did the Chapter want to do any marketing around the junior sponsorship program? This would be separate to any specific event. M.Hutchings suggested as a minimum the membership should be advised and a flyer/poster/sign produced and made available.

N.Clydsdale suggested that the Chapter needs to have a dedicated Junior member co-ordinator to help manage the policy, process, and act as a central contact point. M.Hutchings agreed with this suggestion, and that this should come from outside of the committee.

Motion: That the Chapter appoint and recognise the position of Junior Member Co-ordinator.

- Membership cards

G.Slocombe advised no further action at this time. The Club is preoccupied with other more pressing matters.

- Honour board

G.Slocombe reminded the committee of the criterion and to consider who/if anyone they would like to nominate for 2022. All the name plates have arrived.

Moved: MH
Seconded: SJ
**Motion
passed
unopposed**

Glen to formalise the policy and program documents.

Moved: SJ
Seconded: RBS
**Motion
passed
unopposed**

Glen to highlight this new role and seek expression of interest from the membership after which we can promote this initiative.

Glen to send note out to the membership seeking nominations prior to the AGM.

<p>4 cont.</p>	<p>- Asset register & asset insurance No update on register but NHMA are looking at being able to offer other insurance products for assets. N.Clydsdale asked if we could confirm that assets in the shed at Lake Goldsmith are insured under our Chapter membership, as he understood this to be the case. M.Hutchings indicated he also believed this was the case because we were located in an LGSPA shed but would get written confirmation.</p> <p>- Korumburra Club membership S.Jackel advised that they do not offer 'associated Club membership' and this not required going forward. They will continue to work with us.</p>		<p>Mark to get written confirmation of what insurance cover is provided for Chapter assets located on site at Lake Goldsmith.</p>
<p>5</p>	<p>Directors report B.Cornfoot provided a written report as follows;</p> <p>Update report from ACMOC USA so sad to see the club is not moving forward quickly with the times. Nathan Duncan has resigned he has left the committee with no TML committee the club is going through a reconstruction John Gaunt is the new president for the time being.</p> <p>Santa Margarita Trip Started out Brendan Cornfoot, Doug Hagen and Dick Beckett but Dick got Covid just before leaving so just Doug and I went. Melbourne to Sydney then next day Sydney to San Francisco. Hired car started driving first stop Santa Margarita met Jan, Jim and Shirley at ACMOC show ground very nice meet and greet weather was 25 degrees.</p> <p>Truck load after truck loads rolled in 2 Tons to D9T very good army display and a very good ag display too within 2 hours had a job on the grader setting up an earthmoving dig area and then after 2 days of digging time to back fill the hole. We were invited to a ranch style BBQ dinner after four days we said goodbye to all the great people we had meet. Downside at the show was not one person was wearing an ACMOC shirt or hat and there was not a stall to buy any ACMOC stuff. There was not a Chapter banner insight I was disappointed. We drove to a place called Livermore where a ranch owned by Mick and Gary Mearcer who had unreal collection of Caterpillar and a beautiful display of building with all types of equipment and great story to tell could have stay for 3 days more driving to Sacramento to meet Ed. Ed great friend Dennis Chan open up his sheds of International and Peterbuilt trucks great place to visit. More driving off to Placerville to another great collection of Caterpillar and Kenworth trucks thanks to Doug Veerkamp and his son for showing us around more driving off to Arbuckle to look at a collection that Doug H had meet before and what a collection Holt harvests 2 tons to D8 more driving which landed us at</p>		

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Healdsburg which is a great friend of Dick Beckett this guy has a Mack truck collection and Caterpillar equipment we saw the straightest D6B I have ever seen more driving back to San Francisco then home.

Thanks to Fern Earthmoving to let us in for the day
Cheers Brendan Cornfoot

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Presidents Report

S.Jackel he would report separately at appropriate agenda items. Steve also indicated that he was not intending to stand again for the role of President at the end of his term this September. The committee thanked Steve for his continued efforts for the Club despite his ongoing health issues.

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Finance report

The treasurer (GS) presented the finance report as at 6th August 2022.

Funds in cheque account	\$21,038.06
Funds in cash account	\$ 50.39
Funds in Paypal account	\$ 124.61
Inventory merchandise (approx.)	\$ 5,646.20
Inventory replica parts	\$ 775.73
Banking yet to clear	<u>\$ 0.00</u>
Total assets	\$27,634.99
Plus debtors	
Merchandise orders	<u>\$ 00.00</u>
Total assets	\$27,634.99
Less liabilities	
Memberships	\$ 0.00
Insurance (pre-paid)	\$ 0.00
Postage	\$ 0.00
Replica parts	\$ 2,257.80
Creditor invoices	<u>\$ 0.00</u>
Total liabilities	-\$ 2,257.80
Net financial position	\$25,377.19

Motion: That the finance report represents a true and accurate account of the Chapters financial position as at 6th August 2022

G.Slocombe also advised that EOFY reconciliations, stock take was completed and with William Adams finance team for reporting.

Moved: GS
Seconded: SJ
**Motion
passed
unopposed**

<p>8</p>	<p>Membership report</p> <p>G.Slocombe advised that there are currently 143 financial members.</p> <ul style="list-style-type: none"> - 12 members will be due to renew at the end of September 22 quarter. - There were 17 members due to renew at the end of June 22 quarter of which 5 remain outstanding and are now considered overdue. Reminder emails have been sent. <p>There were 2 new members</p> <ul style="list-style-type: none"> - Tom Barley, (Junior) Wesburn Vic - Lachlan Peachey, Mansfield Vic <p>N.Clydsdale updated committee that conversations are happening with the Club to reduce the membership grace period from 3 months (1 quarter) to one month to aid in administrative burden on the Club. That is if you failed to renew within 1 month of the due date your membership will have considered to expired, and renewal after this date would be at the new date and any continuous membership would no longer be recognised. There are also costs associated with this the Club is absorbing.</p> <p>G.Slocombe manages this and subsequent manual distribution of magazines in Australia, so it is not a major issue for us locally.</p>		
<p>9</p>	<p>Merchandise</p> <p>As at August 6, 2022 we had stock valued (at cost) of approximately \$5,646.20.</p> <p>New items added sold very well and the May rally trying to get more new items from US but is slow process.</p> <p>Proposal and costing for the 30 year T shirt were tabled. Discussion resulted in preference for polo, but we are struggling to get the correct garment we want. Committee decided not to proceed with the T shirt option.</p> <p>Opportunity to purchase damaged and discontinued stock from USA, shipping door to door Peoria to Clayton for 2 a pallets has been quoted at \$3000.</p> <p>N.Clydsdale updated the committee on plans the Club has to significantly reduce the items available through the website store front, due to the cost of storing and distributing these goods exceeding revenue. Discounts for Chapters is being considered.</p>		<p>Glen to email the Club and get a list of what is available and at what cost.</p>

<p>10</p>	<p>Replica Parts</p> <p>D.Robins has provided advertising costs for TOMM magazine, and these were tabled at \$110 for a 6cm x 5cm classified ad per magazine plus on time set up of \$28. Committee considered this expensive and to explore option of subscriber based free advertising.</p> <p>B.Colyer has promoted the replica parts via our Facebook page and advised our replica parts catalogue is now a searchable file on the ACMOC webpage. He also loaded them up as individual items so the parts numbers would be searchable and drive traffic. Great job thanks Bruce!</p> <p>D.Robins has arranged to have replica 5P2682 fuel bleed nut spanners cast and will retail for \$60 to members.</p> <p>First lot of grader tyres has arrived and look really good.</p> <p>No update on the Clubs position to promote Chapter replica parts through the store at this time.</p>		<p>Daryl to look at a free ad as a TOMM subscriber.</p>
<p>11</p>	<p>Club tractor projects</p> <p>- D.Hagen and R.Diprose are arranging for the Ch65 to be put on static display at the William Adams stand at Antarctic Festival. Need to organise a working bee to prepare the 3306 engine parts for assembly, Phil to speak with Brendan and prepare workshop and make a date, and also provide a list of parts that needed to be put through the caustic bath at William Adams.</p> <p>- DW21</p> <p>Barry Houghton has some old photos of it working and its going to provide a copy for us. Engine is still wrapped as received from Headhunters. Need some gaskets etc.</p> <p>- 933</p> <p>Travis is working on expected head gasket issue. Ben has donated a head, Travis has agreed to do this job for the Club, for which the committee expressed appreciation.</p>		<p>Phil to make a list of what is needed to prepare engine parts.</p> <p>Glen to ask if parts can be put through the cleaning bathes at Willies.</p> <p>Steve to provide a list of gaskets/seals/ parts required to complete the engine rebuild.</p> <p>Travis is taking the lead on this engine repair.</p>
<p>12</p>	<p>Shed & Facilities</p> <p>M.Hutchings advised no change since last report, LGSPA have not moved their materials out of the shed yet until access to their shipping containers is completed.</p>		

<p>13</p>	<p>Technical Library</p> <p>G.Slocombe tabled the first draft of the technical library policy for the committee to provide comment on, it was also emailed prior to the meeting.</p> <p><i>Motion: That the tabled draft technical library management policy be formally adopted by the committee.</i></p> <p>N.Clydsdale suggested that we approach the Vic State Library about any ideas of what we have and how it should stored, copyright implications and ability to access funding for such projects. G.Slocombe advised this should be the responsibility of the proposed Technical Library manager.</p> <p><i>Motion: That under the new technical library policy Steve Jackel be appointed the inaugural Technical Library Manager.</i></p> <p>Steve accepted the position.</p> <p>S.Jackel spoke to the current cataloguing program and that the spreadsheets are being made available to the Chapter, but would continue to be updated.</p> <p>No report from D.Robins with regards to what/how we store, use & distribute any digital copies of books which would support the procurement of a scanner for the Club.</p>	<p>Moved: GS Seconded: MH Motion passed unopposed</p> <p>Moved: GS Seconded: MH Motion passed unopposed</p>	<p>Daryl to speak to the Club webtech committee about digital storage/access options.</p>
<p>14</p>	<p>Lake Goldsmith Rally 29th - 30st October 2022</p> <p>M.Hutchings advised that the Nov 2025 rally has been formally assigned as a Caterpillar 100 year rally.</p> <p>G.Slocombe has emailed, spoken to LGSPA President and secretary but still not formal response on status of our financial membership. M.Hutchings tabled membership renewal forms for completion.</p> <p>Mark also gave updates on other LGSPA projects relating to the new pavilion, online ticketing, internet coverage and flood mitigation works in the Emu Creek area.</p>		<p>Glen to complete LGSPA membership paperwork.</p>
<p>15</p>	<p>NHMA rally 2023, Mudgee</p> <p>12 double rooms booked in Mudgee.</p>		<p>Glen to check with Ch29 to see if any update on planning as they are lead for this event.</p>

<p>16</p>	<p>Rally updates</p> <p>- Dig Deep event</p> <p>R.Bassett-Smith represented the Chapter on the William Adams stand at this one day event that attracted 6000 visitors. Thanks to Leigh Rees for arranging his D4 and Jamie Loaring for transporting his Twenty Two to the show for the day. It got a lot of attention, and the William Adams marketing manger was impressed. Sold \$457 of merch and signed up one new member! Well done Rob!</p> <p>- Antarctic Festival 26-28th August, Hobart</p> <p>Ch65 will be on display on the William Adams stand with some merchandise for sale.</p> <p>- Elmore Field days, 4-6th October</p> <p>William Adams will have a large stand is potential to have Chapter represented again – need to get expressions of interest from local members who can bring tractors and man the display.</p>		<p>Glen to seek expressions of interest from members to bring tractors in that region.</p>
<p>17</p>	<p>Caterpillar 2025 centenary celebrations</p> <p>Per the May meeting the committee have agreed to form a special sub-committee with regard to the 2025 celebration organising. Need to move a motion and call for sub-committee nominations and leaders.</p> <p><i>Motion: That a sub-committee be formed specifically for the purpose of organising events and projects for the Caterpillar 2025 centenary celebrations.</i></p> <p>Nominations from the committee were called to sit on this sub-committee.</p> <p>Mark Hutchings Steve Jackel Neil Clydsdale and Brendan Cornfoot (nominated by G.Slocombe) were appointed to the sub-committee, with M.Hutchings to act as interim chair until a first meeting can be arranged, and expressions of interest to go out to other members to get involved. The sub-committee will be responsible to report to the executive meeting at each meeting.</p>	<p>Moved: MH Seconded: BJ Motion passed unopposed</p>	<p>Mark Hutchings to act as interim chair of the 2025 sub-committee</p>

<p>17 cont.</p>	<p>N.Clydsdale presented a project he has instigated to produce a video/documentary production to celebrate the impact Caterpillar has had on building Australia and the history of Caterpillar and its dealers here. A written proposal to prepare a project scope was tabled that has a cost of \$15,000. Neil said he was prepared to donate \$2000 and had spoken to Leigh Rees who agreed to donate \$5000. Glen has proposed a three-way split of \$5000 from the Chapter (donations) \$5000 from William Adams and \$5000 from Caterpillar of Australia and would follow up on this arrangement and advise.</p> <p>M.Hutchings is still pursuing ScienceWorks as potential exhibition host.</p>		<p>Glen to approach Willies and Cat to contribute to the initial phase of the project.</p>
<p>18</p>	<p>General business No general business.</p>		
<p>19</p>	<p>Next meeting: AGM Thursday 22nd Sep and approach Brendan Cornfoot to see if he would host it.</p>		
<p>20</p>	<p>Meeting closed at 12.45pm Rob Fern provided a BBQ and tour of his yard and museum.</p>		