



**Antique Caterpillar Machinery Owners Club
(ACMOC) – Chapter 19
Committee Meeting
Date: 20th June 2019
Location: William Adams**

Attendees:	G. Slocombe N.Clydsdale B.Cornfoot Mrs. K Jackel (telecon) P.Hughes	J.Loaring D.Robins S.Jackel (telecon) B.Jackel M.Hutchings	Copies:	ACMOC office, Peoria International Director Chapter 18 secretary Chapter 28 secretary Chapter 29 secretary
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Guests:

Apologies: L.Rees

Quorum: Yes

Item	Notes	Voting	Action
	Meeting commenced at 6.05 pm. N.Clydsdale opened the meeting, and thanked everyone for attending.		
1	Present/Apologies The secretary called for apologies which were noted.		
2	Correspondence in - 25/5 email with IPEV signed contract for donation of Challenger 65. - 14/5 email Chantell Bunning, Adroit Insurance, re: LGSPA insurance coverage - 16/6 email Ken Bock, secretary NHMA re: membership application and insurance. - Membership renewal letter from LGSPA		

<p>2 cont.</p>	<p>Correspondence out</p> <ul style="list-style-type: none"> - 15/6 email to Ken Bock, secretary NHMA re: insurance - 15/6 email to Chantell Bunning, Adroit Insurance, re: LGSPA insurance coverage - 20/6 email with executed copy of donation contract for Challenger to M.Wiggins to send to IPEV <p><i>Motion: That correspondence in/out as detailed is accepted as true and accurate.</i></p>	<p>Moved: GS Seconded: NC</p> <p>Motion passed unopposed</p>	
<p>3</p>	<p>Confirmation of minutes from the previous meeting.</p> <p>The President called on members present to review the minutes of the previous committee meeting dated 4th May 2019 of which there were copies available for the members present, and called for questions from the floor.</p> <p>B.Cornfoot sought clarification around comments to do with Item 5 - Chapter communication.</p> <p><i>Motion: That the minutes of the previous annual general meeting have been read and are true and accurate.</i></p>	<p>Moved: DR Seconded: JL</p> <p>Motion passed unopposed</p>	
<p>4</p>	<p>Business arising from the previous minutes</p> <ul style="list-style-type: none"> - Insurance <p>G.Slocombe read through a draft report he has prepared in regards to insurance and comparing policies offered by NHMA & LGSPA and a gap analysis for the Chapter. (please contact the secretary for a copy).</p> <p>Discussion ensued around the protections offered to the Chapter, vs. that of the individual member, and whether a financial member of Chapter 19 was indeed protected under the LGSPA.</p> <p>G.Slocombe advised he was still waiting for final positions to be stated in writing from LGSPA, and which time the report will be provided to the committee for review.</p> <p>Furthermore M.Hutchings suggested that we could arrange a meeting with LGSPA at any time to discuss if required, as one of the proposals was to see if they would afford Chapter 19 coverage at an entity level.</p> <p>N.Clydsdale reminded the committee that Queensland are looking to establish a state based organisation as well that may also be a viable option.</p> <p>S.Jackel asked about whether LGSPA were able to issue Club registration, suggesting this may reduce our exposure. M.Hutchings advised yes, but not for crawlers on public roads. Moving from one arena to the other on the Lake Goldsmith grounds is covered under the direction of a safety officer.</p>		<p>G.Slocombe to finalise the report on insurance and issue to the committee as soon as feedback is received.</p>

<p>4 cont.</p>	<p>- ACMOC Shed</p> <p>S.Jackel advised that he had spoken to J.Hutchings from LGSPA committee and they were comfortable with us to progress the mezzanine floor construction and that we should just 'get on with it'. He also discussed the possibility of adding a veranda or lean to on front of the existing shed to increase the coverage space, and viewing area. Modification to the existing shed would not require permit whereas adding extra shed would.</p> <p>Mrs K.Jackel spoke about proposed changes to floor plan by being able to move the merchandise area forward and increase mezzanine floor space. Discussion ensued about possible designs. Mrs K.Jackel was able to email a sketch for those in the meeting to review.</p> <p>M.Hutchings suggested we review materials required, and submit these for approval by the committee as capital expenditure, and S.Jackel agreed to submit scaled drawing and list of materials required for these projects reflecting the discussions of the committee.</p> <p>- Tail seat high tea</p> <p>G.Slocombe confirmed all invitations have been emailed and hardcopies mailed to those without email addresses.</p> <p>B.Cornfoot advised he had received call from D.Hagen about possibility of organising transport (bus?) for Tassie members. B.Cornfoot agreed to work with D.Hagen and advise if transport is required based on numbers attending.</p> <p>- Past Members recognition</p> <p>M.Hutchings gave update on the board itself. G.Slocombe advised issue was that we needed to finalise the name and selection criterion for such recognition such that it could be formally added to the constitution at the AGM. B.Cornfoot advised that he would speak to his local sporting club and the wording they use to form a basis for this.</p> <p>- 2 year executive terms</p> <p>G.Slocombe reminded the committee that we need to finalise any changes to the constitution, such as this to form special resolution for approval at the AGM. Special resolutions need to be sent out a minimum 21 days from to the AGM.</p>		<p>S.Jackel to submit scaled drawing for approval of the committee and upon approval provide bill of materials.</p> <p>B.Cornfoot to confirm if transport needs to be arranged for Tassie members.</p> <p>B.Cornfoot to email secretary with process used by his local footy Club.</p> <p>G.Slocombe to provide wording for committee to approve.</p>
<p>5</p>	<p>Presidents Report</p> <p>NC gave a verbal report in his capacity as Chapter President. He is pleased with progress of the Club, and is looking for opportunities to broaden location of our events to expose all members to the Chapter, suggesting Gippsland would be good place for next meeting. Perhaps holding something at A1 Asphaltng, if L.Rees was OK with this. This would also be opportunity to try and attract new members. In October we have invitation from D.Marshall to have an 'open shed' at his place in Moyston.</p>		<p>Secretary to contact D.Marshall to confirm date for the event at his shed.</p>

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Directors report

NC gave a verbal report in his capacity as a Club Director, giving an overview that board is still very much focused on improving the financial position and security of the Club. There are proposed changes to the structure to offer a standard membership rate including online version of the magazine regardless of geographical location, but that those that wanted to upgrade from this base level to receive a hardcopy of the magazine would pay the additional cost to print and post.

Changes are also being made to the magazine, to increase the pages and content, including additional technical content, but reduce editions to 4 per annum, in an effort to optimise the product and production costs.

Access to the bulletin board for non-members was being reviewed to ensure membership provided value, and to convert persons currently extracting value from the Club without making a financial contribution to some form of financial membership.

He also confirmed that a slate of board candidates had been recommended from which the members would have opportunity to vote to endorse.

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Finance report

The treasurer (GS) presented the finance report as at 20th June 2019.

Funds in cheque account	\$13,804.28
Funds in cash account	\$ 50.39
Inventory (approx.)	\$ 7,077.18
Banking yet to clear	<u>\$ 0.00</u>
Total assets	\$20,931.85
Plus debtors	
Merchandise orders	<u>\$ 00.00</u>
Total assets	\$20,931.85
Less liabilities	
Memberships	\$ 0.00
N.Clydsdale (loan)	\$ 2,000.00
Merchandise (not invoiced)	<u>\$ 0.00</u>
Total liabilities	-\$ 2,000.00
Net financial position	\$18,931.85

Motion: That the finance report represents a true and accurate account of the Chapters financial position as at 20th June, 2019.

G.Slocombe requested that we finalise the term of the current \$2,000 loan from N.Clydsdale before EOFY. N.Clydsdale advised that he wished to donate all monies owing to the Chapter rather than be reimbursed. The committee extended their sincere appreciation.

Moved: MH
Seconded: PH

Motion passed unopposed

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Membership report

G.Slocombe advised there were no new memberships processed since last meeting, but that several renewals were. B.Cornfoot asked for update on list of outstanding or overdue memberships. G.Slocombe advised there are a number in this category and was soliciting some support on an ongoing basis to contact and manage these on behalf of the Chapter. P.Hughes nominated that he would be prepared to do this follow up for the Chapter. N.Clydsdale also asked that we collect reasons for any non-renewal and feed that back to the committee.

<p>8 cont.</p>	<p>Motion: That the committee appoint, a Membership Officer for the purpose of contacting outstanding or non-renewing members to gain understanding of reasons for members not continuing with the Club and to drive an increased membership retention rate. That the person nominated for this role be P.Hughes.</p> <p>P.Hughes accepted the position of Membership Officer and will attend the committee meetings going forward.</p>	<p>Moved: JL Seconded: BC</p> <p>Motion passed unopposed</p>																																																															
<p>9</p>	<p>Merchandise</p> <p>As at June 20, 2019 we had stock valued (at cost) of approximately \$7,077.18.</p> <p>The next release in the Evolution series, will be the 769 Off Highway Truck. Stock of the No:12 has arrived and shipping to members has commenced, and stock of the D7 are due to arrive next week. We have over 10 pre-orders for the D7 model.</p> <p>The issue of better freight pricing from US is still outstanding.</p> <table border="1" data-bbox="204 840 986 2105"> <tr><td>MENS POLO</td><td>11</td></tr> <tr><td>WOMENS POLO</td><td>4</td></tr> <tr><td>MENS SHIRT</td><td>5</td></tr> <tr><td>CAT RALLY CAP</td><td>59</td></tr> <tr><td>ACMOC RALLY CAP</td><td>57</td></tr> <tr><td>KIDS BLUE CAP</td><td>10</td></tr> <tr><td>KIDS PINK CAP</td><td>16</td></tr> <tr><td>CAT CAP</td><td>0</td></tr> <tr><td>MUG</td><td>4</td></tr> <tr><td>BUMPER STICKER</td><td>131</td></tr> <tr><td>STUBBIE HOLDER</td><td>41</td></tr> <tr><td>TWENTY FIVE SILVER (LIMITED EDITION SCALE MODEL)</td><td>0</td></tr> <tr><td>BOOK - BEER AND DIESEL FUEL</td><td>0</td></tr> <tr><td>BOOK - SERIAL NUMBER REFERENCE MANUAL</td><td>10</td></tr> <tr><td>TWENTY FIVE SCALE MODELS</td><td>3</td></tr> <tr><td>CATERPILLAR METAL SIGNS</td><td>0</td></tr> <tr><td>D4 2T SCALE MODEL</td><td>4</td></tr> <tr><td>D4 2T SCALE MODEL ARMY (LIMITED EDITION)</td><td>1</td></tr> <tr><td>25TH ANNIVERSAY PIN</td><td>20</td></tr> <tr><td>BOOK - ANTIQUE DIESEL HANDBOOK</td><td>0</td></tr> <tr><td>D4 7U SCALE MODEL</td><td>3</td></tr> <tr><td>FAMILY TREE FLYER</td><td>7</td></tr> <tr><td>PARKING SIGN</td><td>11</td></tr> <tr><td>ACMOC BINDERS</td><td>-1</td></tr> <tr><td>CLOTH PATCHS</td><td>2</td></tr> <tr><td>EVOLUTION SERIES 966A/966M MODEL SET</td><td>1</td></tr> <tr><td>EVOLUTION SERIES 977D/963K MODEL SET</td><td>3</td></tr> <tr><td>TWENTY TWO MODEL</td><td>3</td></tr> <tr><td>TWENTY TWO TERRACER COMBO</td><td>0</td></tr> <tr><td>No 4 TERRACER</td><td>1</td></tr> <tr><td>2019 CALENDAR</td><td>1</td></tr> </table>	MENS POLO	11	WOMENS POLO	4	MENS SHIRT	5	CAT RALLY CAP	59	ACMOC RALLY CAP	57	KIDS BLUE CAP	10	KIDS PINK CAP	16	CAT CAP	0	MUG	4	BUMPER STICKER	131	STUBBIE HOLDER	41	TWENTY FIVE SILVER (LIMITED EDITION SCALE MODEL)	0	BOOK - BEER AND DIESEL FUEL	0	BOOK - SERIAL NUMBER REFERENCE MANUAL	10	TWENTY FIVE SCALE MODELS	3	CATERPILLAR METAL SIGNS	0	D4 2T SCALE MODEL	4	D4 2T SCALE MODEL ARMY (LIMITED EDITION)	1	25TH ANNIVERSAY PIN	20	BOOK - ANTIQUE DIESEL HANDBOOK	0	D4 7U SCALE MODEL	3	FAMILY TREE FLYER	7	PARKING SIGN	11	ACMOC BINDERS	-1	CLOTH PATCHS	2	EVOLUTION SERIES 966A/966M MODEL SET	1	EVOLUTION SERIES 977D/963K MODEL SET	3	TWENTY TWO MODEL	3	TWENTY TWO TERRACER COMBO	0	No 4 TERRACER	1	2019 CALENDAR	1		<p>GS to speak with Mary Clark about lower cost sea freight options.</p>
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<p>10</p>	<p>Replica Parts</p> <p>D.Robins advised that he is heading overseas and is looking to get pilot motor fuel tap die castings samples done and will also confirm gasket material as per previous requests.</p> <p>Mrs K.Jackel suggested we give one of the storage compactus to D.Robins if he required to store parts.</p> <p>N.Clydsdale had not followed up on the decompression cocks at this time.</p> <p>M.Hutchings asked had we confirmed the wording for the replica parts liability and warranty statement, which G.Slocombe confirmed had been sent to the committee for review, and had been added to the replica parts list.</p> <p>B.Cornfoot suggested that this wording be formally approved by the committee.</p> <p><i>Motion: That the committee adopt the disclaimer and warranty statement as it is currently worded on the replica price list.</i></p>	<p>Moved: BC Seconded: DR</p> <p>Motion passed unopposed</p>	<p>D.Robins to provide details of gasket materials being used.</p>
<p>11</p>	<p>Challenger 65 Project</p> <p>GS reported the legal contract had been signed by IPEV and we were now the proud owners of a Challenger 65!</p> <p>Discussions were in play with William Adams about how to have the machine and parts packed up and removed from the Hobart branch.</p> <p>G.Slocombe suggested that the Challenger project needed to have a sub-committee, with representation from the Chapter executive, which had the support of the executive committee.</p>		<p>G.Slocombe to work with William Adams Hobart branch for logistics.</p> <p>N.Clydsdale to contact D.Hagen and discuss sub-committee formation.</p>
<p>12</p>	<p>Technical Library</p> <p>Mrs K.Jackel advised further donations or parts books and manuals had been received from Smith Equipment and Headhunters. We now have estimated over 3000 books and manuals.</p> <p>The committee expressed their appreciation for the great work of Karen and Steve in regards to collecting and storing the books.</p>		

<p>13</p>	<p>Lake Goldsmith Rally Nov 2nd & 3rd 2019</p> <p>N.Clydsdale advised Wilfred Mole, will arrive in Ballarat on the Thursday prior to the event and departing on the Sunday, so we will need to look to host him during this time.</p> <p>M.Hutchings confirmed that the rally grounds are running and fully operation on the Friday prior to public days.</p> <p>M.Hutchings advised that LGSPA had agreed to remove their goods currently being stored in the shed, once they have additional storage areas, and were seeking some additional shipping containers for this purpose.</p> <p>It was agreed that we should look to having a working bee to tidy the shed up prior to the event, date to be advised once we know when D.Marshall 'open shed' date known.</p>		
<p>14</p>	<p>General business</p> <p>- 933 donation</p> <p>S.Jackel advised that was still keen to host a working day at his workshop to do some repairs on the 933.</p> <p>- Twenty Two repairs</p> <p>M.Hutchings advised that he has been contacted by the owner of a Twenty Two that needs engine repairs in order to get the machine running, and whether the Chapter would like to take this on as project at the shed. After discussion the committee agreed in principal but that it would need to wait until the shed was properly set to accommodate this, on the basis that the owner was not in any hurry to get the machine fixed. The owner would cover all costs associated with the repair.</p> <p>N.Clydsdale insisted that should we take this on, we should as minimum insist he become a financial member of the Club.</p> <p>Recent example of the Ferguson club doing something similar with trade apprentices was also described.</p> <p>- TOMM</p> <p>N.Clydsdale reiterated the importance continuing to generate additional articles for inclusion in the magazine, and is looking for all members to consider preparing such editorial. Assistance is available for those that require it.</p> <p>- Austimber 2020</p> <p>G.Slocombe advised that this forestry show will be held in Traralgon in April 2020. This is the third largest show of its type in the world. He has pitched an idea to have an old RD6 or RD7 with a logging arch for static display next to a new D6 XE as a draw card for the show. If anyone can assist please let him know.</p>		<p>SJ to nominate a weekend that would be suitable to host a weekend to work on the machine.</p> <p>M.Hutchings to arrange to inspect the machine and confirm condition and see if this is a viable project.</p> <p>Members to contact N.Clydsdale if they can assist in preparing an article.</p>

<p>14 cont,</p>	<p>- 21F graders for purchase in NSW</p> <p>G.Slocombe advised he had been contacted about a pair of 21F graders that were going to be offered up for scrap from a NSW motorcycle club. The committee reviewed the details and photos and discussed the merits of purchasing the units. There is some interest, but it was agreed to make the availability of these units known to each of the Chapter 19 members and other Chapters.</p>		<p>G.Slocombe to put out a notice to all members, and other Chapters as to the availability of these units for purchase.</p>
	<p>Meeting closed at 8.37pm</p> <p>N.Clydsdale thanked everyone for their support and attendance.</p>		
	<p>Next meeting: TBA</p>		